

日期	年/月/日

Notification For the receipt of Daily Statement

收取日結單指示通知書

Starting from today, I would like to receive Daily Statement by the following means:
由即日起，本人欲選擇以下列方式收取貴公司之日結單：

- by email 以電子郵件方式收取日結單
Email address 電子郵件地址 : _____
- by fax 以傳真方式收取日結單
Fax number 傳真機號碼 : _____
- by mail as well after receipt by email or fax
日結單以電子郵件或傳真方式收取後，仍需要以郵寄方式寄給本人

A/C Name 客戶姓名 : _____

A/C No. 客戶編號 : _____

Client's Signature 客戶簽署

For Office Use only
Signature verified by:
Input by:
Approved by:

Remark 備註

- Monthly statement will only be delivered by mail**
月結單只會以郵寄方式寄出
- This notification is not necessary if only Daily Statement by mail is needed**
如貴客戶只選用日結單郵寄方式，則無須簽署此通知書